

Ministry Intern Job Description 2018

Pinecrest Camp exists to make disciples who walk with God, show His love, and tell the good news of Jesus Christ His Son. Pinecrest Camp Ministry Interns assist the permanent Pinecrest staff in this mission. Each Ministry Intern will work with both the permanent Pinecrest staff and Summer Staff to help provide meals, facilities, and recreational opportunities to a variety of churches and ministries. These daily responsibilities will be under the direct supervision of the Kitchen Manager, Operations Manager, and/or Maintenance Supervisor.

In addition, each Ministry Intern will act as the Resident Assistant of their Housing Unit ensuring each Summer Staff person abides by camp rules during non-working hours. The Ministry Interns will participate in a 10 week discipleship course designed to help their own personal walk with God. The Ministry Interns will also help lead team building activities, worship, and Bible study for Pinecrest permanent staff and Pinecrest Summer Staff. Ministry Interns will also be involved in the preparation for Day Camp, Community Camp, and Camp Kadesh, our outreach to children of prisoners in partnership with New Life Ranch.

A. Qualifications

1. Clear testimony of salvation through Jesus
2. Actively discerning and pursuing the call of God
3. Desire to grow in walk with the Lord and eager to explore different areas of ministry
4. Desire to serve people through acts of service
5. Understanding of personal role in the total camp picture
6. Ability to relate well with other staff, volunteers, and guests
7. Must be at least 18 years old and at least one year past high school graduation

B. Accountability

1. Ministry Interns are temporary workers hired for a 10 week period from **May 28th to August 5th, 2018**. Summer Staff training will be **May 29th – June 2nd, 2018**.
2. Ministry Interns will work under the supervision of the Kitchen Manager, Operations Manager, or Maintenance Supervisor approximately 6 hours per day. The remainder of the work day will be under the supervision of the Program Manager.
3. The Camp Director is responsible for the hiring and firing of Ministry Interns.
4. Ministry Interns will be housed in gender specific housing and will be accountable to the Camp Director to follow housing and downtime rules.
5. Ministry Interns will have an evaluation each week. These evaluations are designed to help each Ministry Intern meet personal goals and work to their full potential.

C. Responsibilities

1. Ministry Interns will work on average **50** hours per week. Ministry Interns will have one day off per week.
2. Each Ministry Intern will have daily chores assigned by their supervisor.
3. Each Ministry Intern will be expected to work as unto the Lord both in action and attitude.
4. Ministry Interns will serve in a variety of capacities throughout the summer. Sample duties include serving food, dishwashing, food preparation, cleaning tables, sweeping, mopping, and running our snack shack sales, under the supervision of the Kitchen Manager. If asked to assist the Maintenance Supervisor, sample duties might include assisting in pool

- upkeep, mowing, trimming, trash removal, setup for cookouts/parties, and construction.
5. Ministry Interns will act as described above (opening paragraph) as a Resident Assistant.
 6. Ministry Interns will lead both on-site (daily) and off-site (weekly) activities for Summer Staff.
 7. Ministry Interns will receive various Ministry Assignments from the Program Director and/or Camp Director to help with our Day Camp, Community Kids Camp and Camp Kadesh, our camp for children with an incarcerated parent. These duties may include mailings, registration, phone calls, leading activities, or other tasks as assigned.
 8. All Pinecrest Staff including Ministry Interns will assist in housekeeping in between rental groups. Additionally, all staff will rotate turns mopping the dining hall.
 9. Ministry Interns will participate in a 10 week discipleship course consisting of Bible study, corporate worship, team building exercises, personal reflection, and journaling.