



Staff Application

Return to: Pinecrest Camp
258 County Road, 5560 Ozone, AR 72854
479-292-3753

Please Print Clearly

Date of Application _____

Name _____ Social Security Number _____ - _____ - _____ Sex _____

Permanent Address _____ Phone _____ - _____ - _____
Street & Number Area/Number

_____ City State Zip

E-mail Address _____

- 1. Do you meet or exceed the age requirements of the job for which you have applied? Yes No
- 2. Can you perform the essential function of the job for which you have applied, without special accommodation?
Yes No
- 3. If you are hired would you require housing? Yes No

Position applied for: Camp Ministry Assistant _____ (May 31st – August 8th)
Summer Staff Session #1 _____ (June 13th – July 1st)
Summer Staff Session #2 _____ (July 6th – Aug 1st)
Other _____

Pinecrest Mission Statement

Pinecrest Camp exists to make disciples who walk with God, show His love, and tell the good news of Jesus Christ His Son.

Our Statement of Faith: What We Believe

1. There is one God, who is infinitely perfect and holy, eternally existent in three persons: Father, Son, and Holy Spirit.

2. Jesus Christ is the only begotten son of God. Conceived by the Holy Spirit and born of the Virgin Mary as prophesied in the Old Testament and described in the Gospels of the New Testament. He lived a sinless life, died on the cross, was buried and arose the third day. He is the only way to salvation and eternal life. He is now with the Father in heaven interceding for us and will come again to receive His saints and judge the world.

3. The Bible is the Word of God, uniquely inspired by the Holy Spirit, and is a complete revelation of His will for the salvation of men. It constitutes the divine and only rule of Christian Faith and practice.

4. Man was originally created in God's image. But, by his own choice, became a sinner and continues to choose to disobey God. Only by faith in the person and work of Jesus Christ can individuals, be forgiven for their sins, restored to fellowship with God, and enabled to live a life pleasing to Him, and have the assurance of eternal life with God.

Education: (high school and above, may refer to resume)

<u>School</u>	<u>Years completed</u>	<u>Course of study</u>	<u>Degree Granted</u>

Past Employment: Provide a full record of all employment and explain any gaps in employment. Use separate sheet if necessary or refer to resume.

<u>Dates</u>	<u>Employer</u>	<u>Address & Phone</u>	<u>Nature of work</u>	<u>Supervisor</u>	<u>Reason for leaving</u>

Indicate any employer you do not wish us to contact and the reason _____

Please describe Camp or other Ministry Experience

General Work Experience

References: 3 persons (not relatives) having knowledge of your character, experience, and ability

Name	Address	Relationship	E-Mail	Phone#
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1. _____

2. _____

3. _____

What is the best time to contact you for an interview? _____

What is the best way to contact you for an interview? _____

Answer these questions if applying for a position requiring driving:

- 1. Do you have a valid driver's license? Yes No
- 2. Do you have a commercial driver's license? Yes No

D.L. # _____ State _____

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize background investigation of all statements herein and release the camp and all others from liability in connection with same.

I understand that, if employed, I will be an "at-will" employee, which means that the Employee may resign at any time and that the Employer may discharge Employee at any time with or without cause. It is further understood that any agreement to the contrary must be in writing and signed by the director of the camp.

In the event of employment, I understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant or in interviews may result in dismissal, regardless of the time of discovery by the camp. I understand also, that I am required to abide by all policies and procedures set forth by Pinecrest Camp and Conference Center, Inc.

Signature of Applicant _____ **Date** _____

Any applicant who knowingly or willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S.

Background Disclosure Statement for All Pinecrest Camp and Conference Center Staff & Volunteer

Name _____ **Date of Birth** _____

Spouse name _____ **Date of Birth** _____

Home Address _____

Street Number/Name

City

State

Zip

Social Security Number _____

Driver's License Number _____ **State** _____ **Expiration Date** _____

Yes No Have you ever been convicted of a criminal offense (felony or misdemeanor, except for a minor traffic violation.) Answer "Yes" if you have entered into a plea agreement, including a deferred sentence or deferred judgment arrangement, in connection with a criminal charge.

If yes, please attach a statement including nature of offense, date, court where conviction was entered and any other relevant information.

Yes No Have you ever been charged with a sexual offense, crime of violence or offense relating to children?

If yes, please attach a statement including nature of offense charged, date, law enforcement agency making the charge and any other relevant information.

Yes No Have you ever been reported to a social service agency, law enforcement authority, child abuse registry or similar organizations regarding abuse or misconduct involving children?

If yes, please describe the circumstances and provide the name and address of the entity receiving the report.

Yes No Have you ever been dismissed from employment by any employer following an allegation of sexual misconduct or other immoral or inappropriate behavior or conduct?

If yes, please describe the circumstances and provide the name and address of the employer.

Yes **No** Have you ever been the subject of an investigation, or allegation of sexual misconduct, sexual harassment or other immoral behavior or conduct involving adults or children?

If yes, please attach a statement including the name and address of the employer, educational institution, camp or other organization where the investigation, review or complaint occurred.

I understand that:

- A.** Pinecrest Camp may deny employment or volunteer services to any person who answers any of the above questions in the affirmative.
- B.** In applying for a staff position, the information that I have furnished is subject to verification, which may include a credit, criminal or motor vehicle record history check(s), as applicable, through law enforcement agencies, credit agencies, the FBI, courts, and other records resources.
- C.** Pinecrest Camp may terminate employment or staff or volunteer service of any person:
 - 1. found to have a history of complaints of abuse of a minor and/or
 - 2. found to have resigned, been terminated or been asked to resign a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor.
- D.** You may be asked to update this disclosure statement yearly.

I hereby authorize Pinecrest Camp and Conference Center (PCCC) to obtain reference information concerning me and to conduct a credit, criminal or motor vehicle record history check(s), as applicable, through law enforcement agencies, credit agencies, the FBI, courts, and other records resources. Information of a confidential and privileged nature is included in this authorization. I also understand that a conviction of a crime against a person or property may negatively impact or prevent me from obtaining a position with the PCCC. Failure to comply with the request for authorization to conduct a credit, criminal or motor vehicle record history check(s) may disqualify me from service with the PCCC. I certify that the information I have provided on this form is complete and truthful. I understand that providing misleading or false information or failing to disclose convictions will be basis for disqualification from further consideration for service with the PCCC. I hereby release and discharge, to the extent permitted by law, the PCCC, its employees, and any individual or agency obtaining information for the PCCC, for any and all claims known or unknown, damages, losses, liabilities, cost, or other expenses arising from the retrieving, reporting, and/or disclosure of information in connection with this investigation.

Signature _____ **Date** _____

FOR CAMP USE ONLY

Arrange Interview? Yes No Interviewer _____ Date _____

Remarks _____

Employed? Yes No Position _____ Pay Rate _____ T-shirt size _____